



Application for Letter Report:

This application is for placing a Letter Report order. Letter Reports are used for short search situations, where the client does not need title insurance coverage. Examples of usage are for: Second Mortgages, Home Equity Lines of Credit, Attorneys seeking information, or for the general public contemplating a short sale or foreclosure sale. Please contact our office at (920) 235-0017 for a quote on our Letter Report Fee, if you do not have an established account with us.

To ensure accuracy, please complete all asterisk items below and as many of the non-asterisk items to assist us in completing the title order process.

All supplied information will be kept strictly confidential.

APPLICANT INFORMATION:

*Name of Person Placing Order: _____

*Name of Company: _____

*Email Address: _____

*Billing Address: _____ *Phone: _____

*Date Needed By: _____ Fax No. if applicable: _____

REPORT INFORMATION:

*Report Type: Verbal Only Written Only Written with Extension Letter

*Flood Search: Yes No (Note: Additional \$5.00 fee)

*Property Owner: _____

*Property Address: _____

*How many parcels does the subject property contain: _____

Legal Description or Parcel I.D./Tax Key No.: _____

Special Instructions: _____

Important: Upon completion of the above order form you will receive an email confirmation that we have received your title order request. If you do not receive the confirmation, please contact us at (920) 235-0017.

Disclaimer: This report is based on information recorded and filed in the various public offices of Winnebago County, Wisconsin. This report is prepared only for the informational purposes of the addressee above. Furthermore this report does not purport to show; recorded or unrecorded easements and restrictions, environmental liens or superliens, matters of survey, governmental zoning ordinances, or pending legal actions that may affect the property described above. The information contained herein is not to be construed as a legal opinion of title and Assurance Title Services, Inc. is only liable up to the face amount of the fee paid for this report.

Thank you for choosing Assurance Title, we appreciate your business!